

# Consultant Web Developer JOB DESCRIPTION

## Funders' Network for Smart Growth and Livable Communities

### Summary of Functions:

The web developer will manage the existing website (fundersnetwork.org) and custom-built contact management system (DASH). The developer should have strong communication skills so that he or she can discuss design and development topics with staff members, as well as provide training/documentation when required. This consulting position is meant for web developers with a firm understanding and working knowledge of all technologies necessary to deploy and maintain a modern, standards compliant website – from configuring servers and DNS settings to integrating third-party software.

### Duties & Responsibilities

- Aid staff members in managing content
- Maintain the website's server including db and file-system backups
- Develop new web pages
- Extend functionality of the contact management system

### Skills/Qualifications

Note: Applicants without industry experience and proficiency in the following technologies need not apply.

- Develop web applications using:
  - PHP
  - MySQL
  - CSS
  - Javascript/ jQuery
  - XHTML
  - Linux – Cent OS or similar / Apache

### Experience

Experience with the following technologies, while not required, is greatly recommended:

- ▲ Expression Engine CMS
- ▲ Codeigniter PHP framework
- ▲ Microsoft EWS API
- ▲ XML SOAP

### Compensation

This position will not provide full-time work and is for work on an as-needed basis for a Consultant-Client relationship. Consultant fees are negotiable.

### Application Process

Email D. Elizabeth Almonte at [elizabeth@fundersnetwork.org](mailto:elizabeth@fundersnetwork.org) with relevant information, experience, and fees to set up an initial meeting. Or mail information to:

Funders' Network for Smart Growth and Livable Communities  
Re: Web Developer  
1500 San Remo Avenue, Suite 249  
Coral Gables, FL 33146

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The position will be open until filled.

The Funders' Network is an equal opportunity employer, which recognizes and values the benefits of diversity. Individuals who share this belief are encouraged to apply.

### **Vision:**

TFN will be the leading resource in philanthropy for interdisciplinary and transformative thinking and action that gives all people the opportunity to live in more environmentally sustainable, socially equitable, and economically prosperous regions and communities.

### **Mission:**

To inspire, strengthen, and expand funding and philanthropic leadership that yield environmentally sustainable, socially equitable, and economically prosperous regions and communities.

### **About TFN:**

Members of the Funders' Network include corporate, private, and community foundations and intermediaries. The Network is supported by contributions from its members. Members serve as the core of the Network, but the Network's staff maintains contacts with key non-profit organizations, government agencies, and private sector groups.